



A Public Agency

**BOARD OF DIRECTORS**  
**THURSDAY, February 28, 2019 at 2:00 p.m.**

San Carlos Library, Conference Room A/B  
610 Elm Street, San Carlos, CA 94070

**AGENDA**

1. **Call to Order/Roll Call (Closed Session)**
2. **Public Comment**
3. **Adjourn to Closed Session:** Conference With Labor Negotiators (Government Code Section 54957.6):  
Unrepresented employees

**THE REGULAR PORTION OF THE MEETING IS ANTICIPATED TO BEGIN AT 2:10PM**

4. **Call to Order/Roll Call (Public Session)**
5. **Public Comment (Public Session)**
6. **Executive Director's Report** p. 5
7. **Approval of Consent Calendar**  
Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*
  - A. Approval of Minutes from the January 24, 2019 Board of Directors Meeting **ACTION p. 15**
  - B. Resolution to Repeal SBWMA Ordinance No. 002 (2004), Regarding Reporting Requirements for Non-Franchised Recycling Haulers **ACTION p. 23**
  - C. Resolution Authorizing Change Order #3 with Steven Sherman Consulting to Provide Consulting and Technical Assistance Services for Mandated Organics and Other Diversion Programs Planning **ACTION p. 37**
  - D. Resolution Authorizing the Executive Director to execute a contract with MM Consulting (Marshall Moran) for Supplemental Financial Consulting Services to Support the Smooth Transfer of Agency Administrative Services to Redwood City; Bond Refunding Project and Long-Range Capital Planning projects **ACTION p. 43**
  - E. Resolution Approving SBWMA Long Range Plan Refresh Work Plan (2020-2024) **ACTION p. 53**
  - F. Resolution Approving the Revised Conflict of Interest Code **ACTION p. 55**
  - G. Approval of Quarterly Investment Report for the Quarter Ended December 31, 2018 **ACTION p. 63**
8. **Administration and Finance**
  - A. Resolution Approving a Three-Year Finance and Accounting Services Contract with the City of Redwood City **ACTION p. 71**
  - B. Resolution Approving Contract with Stradling, Yocca, Carlson & Rauth for Bond and Disclosure Counsel and Contract with Raymond James for Underwriting Services for the Issuance of the 2019 Solid Waste Revenue Bonds **ACTION p. 79**
  - C. Resolution Approving Contract with S Groner and Associates for Development of a new RethinkWaste Website **ACTION p. 91**
9. **Collection and Recycling Program Support and Compliance**  
No Items

**10. Shoreway Operations and Contract Management**

**MEMBER AGENCIES**

ATHERTON \* BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY  
\* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT

- A. Discussion on Bond Refunding Options and Capital Discussion on Future Projects and Plan of Finance p. 107
- B. Presentation on MRF Processing Equipment Upgrades p. 117
- C. Review and Approval of a Term Sheet Between SBWMA and Recology for Organics Extrusion Recovery Systems Project for Organics-to-Energy Pilot **ACTION p. 127**

**11. Informational Items Only (no action required)**

- A. Check Register Detail for January 2019 p. 137
- B. 2019 Finance and Rate Setting Calendar p. 149
- C. Potential Future Board Agenda Items p. 151

**12. Board Member Comments**

**13. Adjourn**

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