



BOARD OF DIRECTORS
THURSDAY, November 15, at 2:00 p.m.

San Carlos Library, Conference Room A/B
610 Elm Street, San Carlos, CA 94070

AGENDA

1. Call to Order/Roll Call

2. Public Comment

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

3. Adjourn to Closed Session: Conference With Labor Negotiators (Government Code Section 54957.6):
Agency designated representative: Chairperson Bronitsky
Unrepresented employee: Executive Director, SBWMA

THE REGULAR PORTION OF THE MEETING IS ANTICIPATED TO BEGIN AT 2:10PM

4. Call to Order/Roll Call (Public Session)

5. Public Comment

6. Executive Director's Report **p. 5**

7. Approval of Consent Calendar

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of Minutes from the October 25, 2018 Board of Directors Meeting **ACTION p. 9**
- B. Resolution Approving 2019 Merit Pool Increase for unrepresented employees **ACTION p. 15**
- C. Resolution Authorizing the Executive Director to Execute a Contract for Municipal Finance Advisor Services To Manage the SBWMA's 2009A Series Bond Refunding Process in 2018/19 in An Amount Not-to-Exceed \$75,000 **ACTION p. 19**
- D. Resolution to Authorize Funding for an Unbudgeted Management Analyst III Position to be filled on January 1, 2019, or beyond **ACTION p. 37**
- E. Approval of 2019 Board of Directors Meeting Calendar **ACTION p. 47**
- F. Approval of Quarterly Investment Report **ACTION p. 49**

8. Administration and Finance

- A. Resolution approving Revised Reserve Policy **ACTION p. 57**
- B. Discussion on Discontinuing Ordinance No. 002 (2014), Regarding Reporting Requirements for Non-Franchised Recycling Haulers **p. 65**

9. Collection and Recycling Program Support and Compliance

MEMBER AGENCIES

ATHERTON * BELMONT * BURLINGAME * EAST PALO ALTO * FOSTER CITY * HILLSBOROUGH * MENLO PARK * REDWOOD CITY
* SAN CARLOS * SAN MATEO * COUNTY OF SAN MATEO * WEST BAY SANITARY DISTRICT

No Items

10. Shoreway Operations and Contract Management

- A. Resolution Approving Glass Loadout and Public Recycling Center Modifications Projects **ACTION p. 91**
- B. Resolution Approving Organics to Energy Pilot Project **ACTION p. 95**

11. Informational Items Only (no action required)

- A. Update on Civil Grand Jury Action Item; 2017 RethinkWaste Annual Report **p. 101**
- B. Informational Update: Tipping Fee Increases Effective 1/1/19 **p. 115**
- C. Final 2018 Legislative Update **p. 123**
- D. Check Register Detail for October 2018 **p. 129**
- E. Potential Future Board Agenda Items **p. 143**

12. Board Member Comments

13. Adjourn

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