



**A Public Agency**

# CONSENT CALENDAR

**DRAFT MINUTES**

**SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY  
MEETING OF THE BOARD OF DIRECTORS  
September 28, 2017 – 2:00 p.m.  
San Carlos Library Conference Room A/B**

**Call To Order: 2:00PM**

**1. Roll Call**

Agency	Present	Absent	Agency	Present	Absent
Atherton	X		Menlo Park	X	
Belmont	X		Redwood City	X	
Burlingame	X		San Carlos	X	
East Palo Alto		X	San Mateo	X	
Foster City	X		County of San Mateo		X
Hillsborough		X	West Bay Sanitary District	X	

**2. Public Comment**

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

None

**3. Adjourn to Closed Session – Pursuant to Government Code Section Govt. Code Sec. 54957 Public Employee Evaluation: Executive Director**

**4. Regular Session CTO: 2:32**

**Roll Call:**

Agency	Present	Absent	Agency	Present	Absent
Atherton	X		Menlo Park	X	
Belmont	X		Redwood City	X	
Burlingame	X		San Carlos	X	
East Palo Alto		X	San Mateo	X	
Foster City	X		County of San Mateo		X
Hillsborough		X	West Bay Sanitary District		X

**5. Additional Public Comment**

None

## 6. Executive Director's Report

Executive Director La Mariana welcomed all to the meeting and made a few announcements. He noted that if Member Agencies are interested in hosting one of the San Mateo County Household Hazardous Waste collection events in their jurisdiction they should immediately contact Elizabeth Rouan of the County. He introduced her, and noted that an expression of interest is not a guarantee that their Agency would get to host an event as there is a vetting process to approve venue requirements. He also noted that in the packet is a mid-year report on household hazardous waste, and that 80% of what is being collected at the County facility is coming from residents in the SBWMA service area. He also noted that the County's Hazardous Waste team will be part of the solution for battery collection, and there will be a meeting with them next week to discuss options. He noted that it's been made clear from the insurance carriers that batteries cannot continue to be collected in the way that they currently are. He added that on October 26, the TAC will meet to discuss battery options, and recommendations from that meeting will be presented at the November Board meeting for Board consideration.

Member Widmer asked how Elizabeth wanted to be contacted, and if it should be City staff that contacts her.

Elizabeth Rouan asked that one person from City staff be tasked with working with her.

Executive Director La Mariana added that it should be someone from the City Manager's office.

Executive Director La Mariana then gave an update on the recruitment of the Recycling Programs Outreach Manager and the Long Range Plan Fellows. He thanked the Member Agency staff that sat in on the interview panels. He added that Recology will be meeting with the candidate soon, before a final decision is made. Executive Director La Mariana then noted that a company called Compology is going to conduct a pilot of about 400 cameras in select front load bins that will measure the fullness of the bin, which could potentially influence productivity of route collection which in turn affects costs. He asked Member Agencies to let him know immediately if they would like to opt out of the pilot. He passed around an example of the camera, and noted that Recology already operates very efficiently but staff feels it's important to look out for new technologies to see if they would benefit the collection system.

Member Bonilla asked what type of bins the cameras would be in.

Executive Director La Mariana answered front load metal bins primarily garbage and recycling bins, to get usage rates, that could then be shared with Recology in their mission to expand organics collection to comply with the two newer organics laws.

Member Bonilla noted that he was concerned about the pilot and a future recommendation to decrease garbage collection intervals.

Executive Director La Mariana answered that there is a state public health law that says garbage has to be picked up at least once a week, and there appears to be no plan to change that.

Member Aguirre asked how much each camera cost, and how many units the \$40,000 cost of the pilot would cover, and if the \$40,000 was the cost for the whole pilot or just the equipment.

Executive Director La Mariana answered that is the \$40,000 was for the whole pilot, the cost of

equipment, installation, computerized tracking and the report of the data results is included in the \$40,000.

Staff Gans added that the pilot will provide data in compliance and efficiency. He noted that currently the only way to get data on participation in the diversion programs is to send a Recology Waste Zero rep out to do a dumpster dive into the container, which is expensive and not able to touch all the containers. So this technology allows monitoring daily.

Executive Director La Mariana also noted that the cameras are positioned so that they only look inside the carts, they can't see anything else.

Member Hurt asked if the cameras were being purchased, and would become property of the SBWMA.

Executive Director La Mariana answered no, if the pilot is successful, and the program is picked up for future use there is an ongoing maintenance fee associated with the use of the cameras in the bins.

Staff Gans added that the results of the pilot would need to justify cost savings that would offset the cost of the system.

Member Widmer noted that, if the pilot is successful, he would like to see a competitive bid process for the permanent system.

Member Hurt asked what the warranty for the camera unit is.

Staff Gans noted that the company retains ownership, so they would replace them if they aren't working.

Member Brownrigg asked if the customers who have these in their bins will know.

Executive Director La Mariana answered yes, a letter would go out and customers would be notified.

Member Brownrigg wondered if notifying customers of the camera would change behavior and change the results of the pilot.

Executive Director La Mariana noted that there was a debate over whether to put them out blind or not, and Recology felt strongly that the right thing to do would be to notify customers.

Executive Director La Mariana then gave an update on the Franchise Agreement negotiations, noting that Recology is now in active discussion with all 12 Member Agencies, and negotiations are going well. He added that there are three important topics that are still under discussion: Bulky Item Collection, Abandoned Waste Collection and Liter Control/Storm Water regulations. All three require further vetting by the Member Agencies, Recology and SBWMA, to create viable program language and structure. He noted that the parties have come to an informal agreement that, in order to keep the timeline moving forward, these items should be discussed separately and the form amendment one to the restated Franchise Agreements. Staff and Recology have committed to resolving these three outstanding issues immediately upon conclusion of the execution of the 12 Franchise Agreements anticipated by early spring of 2018. Conversation on these three topics will begin immediately thereafter.

Member Widmer asked for clarification if the storm water prevention being discussed was at the

Shoreway site.

Executive Director La Mariana answered that Staff continues to ensure that the Shoreway site is in full compliance of all storm water regulations. The storm water regulations that the SMCWPP group is currently working on pertain to municipal streets and storm water/sewer capture infrastructure systems and, therefore, this topic includes litter control relating to solid waste and recycling collection/handling operations.

Member Widmer commented that SBR and Recology have to comply with all laws at the site, and he didn't think there should be language regarding this in the Franchise Agreement.

TAC Chair Afshin Oskoui added that the discussions that are relevant in the Franchise Agreement regarding the storm water regulations have to do with the collection process and not the site maintenance. It's best practices to prevent litter through the collection process language that needs to be included in the Franchise Agreements.

Executive Director La Mariana added that the SBWMA as owners of the site work with the two contractors on site to comply with all the storm water regulations, but since there is no direct ownership of the collection part out in the streets, but the SBWMA does manage the contracts for that collection.

Executive Director La Mariana then noted that Member Brownrigg had asked for a comparative rate survey which has been completed and is attached. He noted that the results are favorable, and thanked Marva Sheehan of HF&H for completing the survey.

Executive Director La Mariana announced that all of the site restoration and repair work on the two fires is now complete, and he thanked Staff Gans for all of his work in getting the facility back up and running.

Executive Director La Mariana then announced that the situation in China has resulted in a significant revenue reduction on our fiber materials, and the situation is becoming very fluid. He noted that the fiber materials from our facility are sold to Chinese markets, so this could have a significant economic impact from a commodity pricing standpoint, and our agency's ability to move materials. He noted that two issues appear to be forcing the fluid situation in China--one is political and one is economical. He added that the economics continue to be very sound, which give hope that the political issues can be worked through quickly. He introduced Dan Domonoske of Potential Industries--primary holder of SBR--to speak about the movement of material.

Dan Domonoske noted that fiber is a critical part of the revenue stream for the SBWMA, and that there has been some turmoil in the market recently, but the fundamental supply and demand remain solid. He added that every 10 years or so there is a major decline in commodity pricing, and that is the case right now, but they expect it to be fairly short lived. He added that Potential Industries is one of the largest exporters in North America, and they are prioritizing the current orders to ensure the ongoing movement of product from the SBWMA, and they are working closely with Recology in a team effort to deal with situations as they unfold. He did note that the situation is very fluid, and they will continue to keep staff updated.

## **7. Approval of Consent Calendar**

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of Minutes from the June 22, 2017 Board of Directors Meeting
- B. Resolution Approving Change Order number 2 to the Contract with HF&H Consulting for Financial Review Support and Negotiation Services to support Franchise Agreement Extensions with Recology San Mateo County
- C. Approval of the Quarterly investment report for quarter ending 06/30/2017
- D. Resolution Authorizing the Executive Director to Executed a Contract for the Transfer Station Floor Repair Project

Member Widmer made a motion to approve the consent calendar

Member Bonilla seconded the motion

Roll Call Vote: 8-0-0-4

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton	X				Menlo Park	X			
Belmont	X				Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto				X	San Mateo	X			
Foster City	X				County of San Mateo				X
Hillsborough				X	West Bay Sanitary District				X

## 8. Administration and Finance

- A. Resolution Authorizing the Executive Director to execute a contract with Steven Sherman Consulting to provide public education managerial coverage, and program support during a disability leave

Executive Director La Mariana noted that Staff Mututa is expecting a child, and will be taking an extended disability leave of absence, this contract will provide some high level managerial support during that leave, a good portion of which will be offset by Staff Mututa's normal salary, because her leave will go through the state's disability channels.

Member Widmer made a motion to approve

Member Bonilla seconded the motion

Roll Call Vote: 8-0-0-4

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton	X				Menlo Park	X			
Belmont	X				Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto				X	San Mateo	X			
Foster City	X				County of San Mateo				X
Hillsborough				X	West Bay Sanitary District				X

## 9. Collection and Recycling Program Support and Compliance

- A. Resolution Approving the SBWMA Final Report reviewing the 2018 Recology San Mateo County Compensation Application

Staff Fakira shared the final results of the SBWMA review of the 2018 Recology Compensation Application. He noted that overall there is 1.3% increase in Recology's compensation from 2017 to 2018. It translates to an increase of \$735,000, which is mainly attributable to routine index adjustments for labor, and to positive incentives for diversion. He then discussed table 8 on page 81 of the packet, noting that the total shortfall for the entire service area is \$194,000 which

translates into a minimal .2% increase overall in rates, but that will change from individual agency to agency.

Executive Director La Mariana introduced Marva Sheehan of HF&H, noting that staffed partnered with HF&H this year on a pilot basis, first to provide a peer review of the SBWMA process, and second to prepare a customized report for each Member Agency to take a longer term look at rate projections going forward to get to the jump off point for 2021 in the contract extension in the most seamless way possible. He added that the findings have been presented to each of the Member Agencies in the form of a customized report with several options and recommendations for action steps between now and rate year 2021 to ensure a smooth transition into the Franchise Agreement's extended term.

Marva Sheehan explained the process HF&H completed regarding the compensation application. She noted that they added a second set of eyes to the report and process that the SBWMA has been preparing every year. She also noted that some process recommendations were made to make the process more efficient, but nothing significant that would change dollar amounts was found. Additionally, HF&H prepared templates for each Member Agency to look towards 2021. There are two items that are going to be affecting the rates the disposal contract, and the Recology contract. The template allows Member Agencies to look at both of those and potential impacts on rates until firm numbers are known so that there are no surprises for Member Agencies come 2021. She noted that she has already worked directly with some Member Agency staff and she is available going forward as well.

Member Widmer commented on the compensation application, noting that there has been discussion about having an ongoing annual analysis instead of the annual audit and he understands that Recology can't have ongoing analysis without increasing costs significantly, so the decision was made not to move forward. He noted the 3 individual Member Agency variances, and that for the second time Atherton and this year East Palo Alto the audit turned out to be higher because of the fact that there was a relief driver. He asked that when Recology is looking at Member Agencies during the audit period that they ensure there is not a relief driver during those times. A relief driver will take longer, and then an Agency is unfairly stuck with those additional costs for a year.

Executive Director La Mariana noted that for the record, and in the absence of Board Member Benton, Hillsborough expressed a similar concern.

Member Bonilla made a motion to approve

Member Aguirre seconded the motion

Roll Call Vote: 8-0-0-4

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton	X				Menlo Park	X			
Belmont	X				Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto				X	San Mateo	X			
Foster City	X				County of San Mateo				X
Hillsborough				X	West Bay Sanitary District				X

## B. Resolution Approving Organics Processing Contract with Republic Services

Staff Gans gave an overview of the staff report, and noted that staff put out an RFP for the expiring Newby Island compost contract to see what other compost facilities were available. He noted that his concern continues to be that there is not enough composting infrastructure in Northern California to handle the volume of organics that the municipalities are generating. He also noted that there were two proposers to the RFP, and the two proposers were the same providers we currently use, and staff is recommending not making any changes to the current service levels and nothing will change except price. He noted that Newby Island was the low bidder by \$2/ton, but when the transportation costs are factored in Newby is about \$16/ton cheaper than the second bidder.

Member Widmer thanked staff for getting in front of organics. He asked if the two, one-year options were unilateral and if they were at a 3.5% increase per year.

Staff Gans answered that the additional two years is at a fixed price that is in the contract, but both parties must mutually agree to extend before that fixed price would be set.

Executive Director La Mariana noted that lack of infrastructure is a huge discussion item at the state level, and about \$40,000,000 has been earmarked towards grants and putting infrastructure in place.

Member Brownrigg asked if there was a termination clause if the SBWMA were to find a way to reuse organics.

Staff Gans answered that there is a commitment of delivering 49,000 tons per year of yard waste to Newby, so there is no termination clause. He added that more than 110,000 tons/year are generated at Shoreway, about 20,000 of which is not committed.

Member Aguirre made a motion to approve

Member Bonilla seconded the motion

Roll Call Vote: 8-0-0-4

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton	X				Menlo Park	X			
Belmont	X				Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto				X	San Mateo	X			
Foster City	X				County of San Mateo				X
Hillsborough				X	West Bay Sanitary District				X

C. Mid-Year Update on Household Hazardous Waste Collection Program operated by San Mateo County

Executive Director La Mariana noted that the Board requested a mid-year update and this staff report is in response to that request. The report captures the number of drop offs at the Tower Road facility. He introduced Charles Ice, the San Mateo County Household Hazardous Waste Material's Program Manager, and noted the details in the staff report.

There were no questions.

**10. Shoreway Operations and Contract Management**

**A. Resolution Approving the SBWMA Final Report reviewing the 2018 South Bay Recycling Compensation Application**

Staff Gans gave a brief overview of the staff report noting that the increase in SBR’s compensation is 1.9% year over year. He noted that it translates into a \$358,000 increase. He added that there are 3 lines of service that are indices based: operating the MRF, operating the transfer station, and transportation. This year there was a 5.7% in non-CBA labor due to the County’s new living wage ordinance that was approved by the Board last November for the VRS portion of the workforce. Lastly, he noted that there was a reduction in interest expense based on the depreciation schedule, which resulted in a negative 26% interest expense.

Member Aguirre made a motion to approve

Member Brownrigg seconded the motion

Roll Call Vote: 8-0-0-4

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton	X				Menlo Park	X			
Belmont	X				Redwood City	X			
Burlingame	X				San Carlos	X			
East Palo Alto				X	San Mateo	X			
Foster City	X				County of San Mateo				X
Hillsborough				X	West Bay Sanitary District				X

**B. Fire Restoration & Fire Hazard Mitigation Planning**

Staff Gans gave an overview of the staff report, and noted that the inspectors for the new insurance policy inspected the facility and reported that no changes to the system or structures were recommended by the inspectors. He noted that since the last Board meeting, additional fire suppression sprinklers were installed where the fire occurred. He reiterated that the restoration work is completed and the facility is fully operational. He also noted that the Fire Rover system previously discussed is not being recommended at this time, because staff is not able to agree on contract language with Fire Rover despite the technology being sound. Staff will continue dialogue with Fire Rover with the goal of achieving acceptable contract language from the Agency’s point of view.

Counsel Lanzone noted that Counsel Savaree and Counsel Ruess has worked very hard to get to a contract language agreement, but there are three to four big items in the contract that are one sided and they haven’t been willing to work with counsel to amend the language.

Staff Gans added that his goal is to harden the facility and supplement fire suppression as much as possible and continue to look for new technologies to reduce fire risk.

Staff Gans then noted that staff is researching the incidents of battery fires, not just at Shoreway, and doing a national survey through RRS Consultants, and the findings are that other facilities are burning down throughout the world, so this is an epidemic caused by lithium ion batteries. It just so happens that the SBWMA has been directly touched by this the epidemic. He added that that through the research of lithium ion batteries with industry leaders and stakeholders, staff has

realized that this problem is bigger than the SBWMA, lithium ion batteries are almost everywhere now. He concluded that there is not a quick fix for this, other than not collecting batteries. He noted that the battery collection program is a very popular program with residents, and there isn't a good alternative battery solution in the industry at this point. They can't be disposed of, and they can't be recycled through curbside collection programs safely, and the battery industry is hard to find to take responsibility for this problem. He noted that staff has taken webinars on the subject, and engaged the battery industry, and will likely start to recommend policy possibly ordinances at the local and state level that asks the battery manufactures to take responsibility for the problem. He concluded by noting that the TAC will discuss this item at the November meeting, and hopefully come back to the Board at the November meeting with some action items.

Member Widmer asked if any thought had been given to solutions for batteries that are encased inside of a product and they can't be taken out, so the whole item is being thrown away.

Staff Gans answered that it's a popular topic in these discussions and something Europe does much better than the United States, they design for recycling. The market in the United States isn't clear about the risks. So far there is not a good answer, the industry needs to come up with an answer.

Member Bonilla asked if there were any requirements regarding car batteries, or do we know how auto shops are disposing of batteries.

Staff Gans answered that it's uncommon to have a car battery in the facility, the one time it happened seems to be an isolated incident, but there isn't any standardized, formal lithium ion battery recycling in our country right now.

Member Bonilla commented so batteries need to be disposed of since there is no recycling option, and there is no organized approach to that either, and we need to create awareness that the SBWMA won't take them and thus customers will need to find some other place.

Member Brownrigg asked if consumers should be directed to put items like an electric tooth brush in eWaste - would that be good advice to residents.

Member Bronitsky recommended state legislatures here to discuss the problem, because as a jurisdiction the SBWMA can't control manufacturing, but the state could get involved.

Member Carlson suggested getting in touch with Jerry Hill and/or Marc Berman to discuss the issue.

Executive Director La Mariana added that part of the SBWMA long range plan is to support an extended producer responsibility (EPR) approach regarding the responsible handling of lithium ion batteries at their end-of-life, and part of that is looking at what the EU has adopted and working with manufacturers and legislatures to bring that to the United States. He added that SBWMA staff is very engaged with EPR advocacy groups in Sacramento and staff will be pursuing solutions on multiple levels.

Member Hurt asked for staff to share documentation about what the EU is doing regarding manufacturing with recyclability in mind.

Executive Director La Mariana answered that the information could be distributed.

11. **Informational Items Only (no action required)**
  - A. Check Register Details for July 2017 and August 2017
  - B. 2017 Finance and Rate Setting Calendar
  - C. Potential Future Board Agenda Items
12. **Board Member Comments**
13. **Adjourn 3:36PM**

## STAFF REPORT

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To: SBWMA Board Members  
From: Joe La Mariana, Executive Director  
Date: November 16, 2017 Board of Directors Meeting  
Subject: Resolution Approving Live Scan Process for the SBWMA's Environmental Education Employees and Fellows

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### Recommendation

It is recommended that the SBWMA Board of Directors approve Resolution No. 2017-35 attached hereto authorizing the following action: **Resolution Approving Live Scan Process for the SBWMA'S Environmental Educational Employees and Fellows.**

### Analysis

Building on RethinkWaste's award-winning and popular schools tour program, the **In-School Recycling Education and Technical Assistance Pilot Program** will target local schools and districts (within the agency's service area) that are most interested and willing to partner with RethinkWaste on bolstering in-school recycling. The pilot program will start by working with Redwood City schools, to enhance or start recycling programs, and will partner with a combination of high-diversion and low-diversion schools so that best practices and information sharing can be maximized.

Since schools are outside of the franchise services, they do not receive advanced recycling education and technical program assistance from Recology or the SBWMA. The In-School Recycling Education & Technical Assistance Program intends to address this gap and boost school recycling rates by providing SBWMA school sites with robust environmental education and site technical support. As a result of this on-going work, SBWMA staff will conduct several school site visits and interact with students and school personnel. The California State Department of Justice Office and the local Board of Education Offices require all persons working directly with students and minors on school campuses to partake in the live scan process during the planned activities cited above.

### Background

During the six years that SBWMA staff has provided over 1,200 tours of the Shoreway facility, staff primarily hosted visitors and provided environmental education at our facility, and not in schools. With the development of the In-School Recycling Education & Technical Assistance Program, staff will be visiting schools frequently, working with students, teachers and various school personnel on school campuses. The Live Scan fingerprinting review is a standard background test done for individuals who work with students and minors, as required by California State's Department of Justice Office and the local Board of Education Offices.

### Fiscal Impact

The estimated cost of the Live San Process is minimal (\$80 each; 7 required) and will come from budget line item 3 titled "AB 939 Program Staff.

### Attachments:

Resolution 2017-35



# RESOLUTION NO. 2017- 35

## RESOLUTION OF THE SOUTH BAYSIDE WASTE MANAGEMENT AUTHORITY BOARD OF DIRECTORS APPROVING LIVE SCAN PROCESS FOR THE SBWMA'S ENVIRONMENTAL EDUCATION EMPLOYEES AND FELLOWS

**WHEREAS**, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

**WHEREAS**, Penal Code Section 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

**WHEREAS**, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

**WHEREAS**, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

**NOW THEREFORE, BE IT RESOLVED**, that the South Bayside Waste Management Authority are hereby authorized to access state and federal level summary criminal history information for employment (including volunteers and contract employees), licensing of the Executive Director and Board Secretary, or certification for the Environmental Education Programs Manager, the Environmental Education Associate, the Environmental Education and Recycling Fellows and the contractor purposes and may not disseminate the information to a private entity.

**PASSED AND ADOPTED** by the Board of Directors of the South Bayside Waste Management Authority, County of San Mateo, State of California on the 16<sup>th</sup> day of November, 2017, by the following vote:

Agency	Yes	No	Abstain	Absent	Agency	Yes	No	Abstain	Absent
Atherton					Menlo Park				
Belmont					Redwood City				
Burlingame					San Carlos				
East Palo Alto					San Mateo				
Foster City					County of San Mateo				
Hillsborough					West Bay Sanitary Dist				

I HEREBY CERTIFY that the foregoing Resolution No. 2017- 35 was duly and regularly adopted at a regular meeting of the South Bayside Waste Management Authority on November 16, 2017.

ATTEST:

\_\_\_\_\_  
Bob Grassilli, Chairperson of SBWMA

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Cyndi Urman, Board Secretary