



**A Public Agency**

**BOARD OF DIRECTORS**  
**THURSDAY, November 17, 2016 at 2:00 p.m.**

San Carlos Library, Conference Room A/B  
610 Elm Street, San Carlos, CA 94070

**1. Roll Call**

**2. Public Comment**

Persons wishing to address the Board on matters NOT on the posted agenda may do so. Each speaker is limited to two minutes. If there are more than five individuals wishing to speak during public comment, the Chairman will draw five speaker cards from those submitted to speak during this time. The balance of the Public Comment speakers will be called upon at the end of the Board Meeting. If the item you are speaking on is not listed on the agenda, please be advised that the Board may briefly respond to statements made or questions posed as allowed under The Brown Act (Government Code Section 54954.2). The Board's general policy is to refer items to staff for attention, or have a matter placed on a future Board agenda for a more comprehensive action or report and formal public discussion and input at that time.

**3. Adjourn to Closed Session – Pursuant to Government Code Section Govt. Code Sec. 54956.9 Conference with Labor Negotiator: Unrepresented employees- (All employees).**

**THE REGULAR PORTION OF THE MEETING IS ANTICIPATED TO START AT 2:15 PM**

**4. Roll Call**

**5. Additional Public Comment**

**6. Executive Director's Report**

**7. Approval of Consent Calendar**

Consent Calendar item(s) are considered to be routine and will be enacted by one motion. There will be no separate discussion on these items unless members of the Board, staff or public request specific items be removed for separate action. *Items removed from the Consent Calendar will be moved to the end of the agenda for separate discussion.*

- A. Approval of Minutes from the October 27, 2016 Board of Directors Meeting
- B. Consideration of Approval of 2017 Merit Pool for Unrepresented Employees
- C. Approval of SBWMA 2017 Board Meeting Calendar
- D. Approval of Shoreway Environmental Center MRF Equipment Capital Projects
- E. Approval of Code of Conduct for Franchise Agreement Extension Decisions
- F. Approval of Quarterly Investment Report for First Quarter 2017

**8. Administration and Finance**

- A. Staff Update on Bond Covenant Impacts with Tip Fee Increases

**9. Collection and Recycling Program Support and Compliance**

- A. Staff Update on Household Hazardous Waste Program Options and Presentation by Larry Sweetser, Sweetser and Associates, (Principal)
- B. Resolution Approving Contract for Financial Review Support and Negotiation Services to support Franchise Agreement Extension Negotiation Process

**10. Shoreway Operations and Contract Management**

- A. Resolution Approving Construction and Demolition MOU with Zanker Road
- B. Staff Update on Fire Restoration Progress

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**MEMBER AGENCIES**

ATHERTON \* BELMONT \* BURLINGAME \* EAST PALO ALTO \* FOSTER CITY \* HILLSBOROUGH \* MENLO PARK \* REDWOOD CITY  
\* SAN CARLOS \* SAN MATEO \* COUNTY OF SAN MATEO \* WEST BAY SANITARY DISTRICT

- C. Resolution Approving Shoreway Environmental Center Site Restoration Services' Contracts Let Under Purchasing Policy
- D. Resolution approving VRS Contract with South Bay Recycling

**11. Informational Items Only (no action required)**

- A. Update on Shoreway Environmental Education Programs
- B. Update on Multi-Family Organics Collection Pilot Program
- C. October 2017 Check Register
- D. Potential Future Board Agenda Items

**12. Board Member Comments**

**13. Adjourn**

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